Meeting Minutes - Meeting #16

## Meeting Details

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| --- | --- |
| Date: | 17/10/2022 |
| Venue: | Microsoft Teams |
| Attendees: | Nathan Boc  Mevlut Saluk  Sankeath Suriya Arachchiralalage  Abida Mohammadi  Christodoulos Voulismas |
| Apologies: | N/A |
| Duration: | 30 mins |

## Information / Decisions

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| No. | Item |
| 1 | Compile work for Milestone 3 submission |

## Action Items

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| No. | Item | Who | By |
| 1 | Sprint 2 Retro and Sprint 3 Planning to be completed | Team | 18/10/2022 |
| 2 | Finalise code refactoring | Team | 18/10/2022 |
| 3 | Develop README for building project files | Team | 18/10/2022 |